

**Draft Minute of Parish Coordinating Team Meeting – Wednesday 19 March 2025**  
**Immaculate Conception, Maryhill**

Present: Pauline Bradshaw, Julie Hughes, Fr Jim Lawlor, Margaret Lynch, Catherine McGhie, Savannah McKibbin, Isobel Sergeant, Merlyn Souter, Liz Strachan, Frances Toner and Stephen Towie

Apologies: Iona Craig, Brian Martin, Clare Smith and Mark Wilson

Item	Summary of Discussion
1	<p><b>Minutes of previous meeting</b></p> <p>Minute of the meeting held on 15 January 2025 was accepted.</p>
2	<p><b>TWMM Update</b></p> <p>Catherine reported on the presentation to the Newman Society on 6 February which had gone well. There were around 100 people present many from out with the parish. People appeared interested in the work we were doing and asked a wide range of questions.</p> <p>The second Seasons for Growth programme was now underway at Maryhill Ruchill with 6 people taking part. Only one trainer had been available for the first 2 weeks, and it was a heavy responsibility for Helen on her own. It was hoped Wendy our other trainer would be available for the last 2 weeks.</p> <p>The new craft group had met for the first time with Savannah leading the group.</p> <p>It was noted that the next Pop Up will be at ASDA on 12 April with all the normal arrangements. Volunteers from the parish will be asked to help out. The Pentecost Picnic will take place on 8 June.</p> <p>Ecumenical services will be held at Immaculate Conception on Wednesday of Holy and at Maryhill Ruchill on the Thursday.</p> <p>Volunteers' week this year is from 3 to 9 June. It is intended to organise, again, a thank you meal for TWMM volunteers.</p> <p>The Holiday Club will take place at the end of July. Some consideration is being given on whether it will run for one or two weeks.</p>
3	<p><b>Fete Planning</b></p> <p>While the bulk of fete planning will take place closer to June it was felt that we should start to recruit people now to take responsibility for each stall. It was suggested that we should have stalls for TWMM and SCIAF. We also need to look at having a first aider available. There is some uncertainty about the availability of parishioners who have undertaken specific tasks at past fetes. It will be important to make sure these gaps are filled.</p>
4	<p><b>Church Cleaning</b></p> <p>There are now new cleaners in place but there is a need for a rota to be created, as at present, it is not clear if a sufficient number will turn up each day. Consideration will be given to drawing up a rota.</p>

<p><b>5</b></p>	<p><b>Parish Pilgrimages/July bus run</b></p> <p>The Iona and Assisi/Rome pilgrimages are now fully booked and organised. A meeting for the Assisi/ Rome trip will be arranged after Easter.</p> <p>It is still hoped to arrange a bus run in July to Balloch with a BBQ and boat trip included. It is planned to target families who won't have the chance to go on holiday. Given how expensive it is to hire buses we will explore if a grant might be available.</p> <p>The possibility of a series of pilgrimages, in the form of walks around Glasgow, such as walking from the Immaculate Conception to Glasgow Cathedral with stops at buildings of note along the way, will be discussed at a future meeting.</p>
<p><b>6</b></p>	<p><b>Volunteers Event – September</b></p> <p>It is planned to hold a dinner dance on 20 September to thank parish volunteers. Anya caterers will provide the food. Some of the proceeds from the fete will be used to cover some of the costs.</p>
<p><b>7</b></p>	<p><b>Holy Year/Lenten Events</b></p> <p>The next Lenten event “Even the Wind” with Firecloud will take place on Thursday 20 March with hospitality in the hall afterwards.</p> <p>The Poverty Supper will take place on 26 March.</p> <p>The run of funerals has prevented more events being organised to commemorate Holy Year it is hoped that after Easter some can be arranged.</p>
<p><b>8</b></p>	<p><b>Meeting with SSVP</b></p> <p>Father Jim reported that he had written to the SSVP counsel about some concerns he had and the importance of the parish and conference working in partnership. These issues had been discussed at a meeting with Counsel members and it had been agreed:</p> <ul style="list-style-type: none"> <li>(a) In the hope of reinstating an SSVP presence at all masses, a recruitment drive would take place after Easter with the possibility of counsel members speaking at each mass. It was hoped that with sufficient members it would be possible to reinstate the processing out with priest and servers at the end of mass.</li> <li>(b) That good communication is essential. To help the PP and Parish know what is happening within the conference and for the conference to know what was happening in the parish the SSVP will be represented on the Parish Coordinating Team. To help to increase the visibility of the conference within the parish all SSVP events will be communicated to Father Lawlor for inclusion in the parish diary within the weekly bulletin. It was also hoped that more use could be made by the SSVP of the parish social media pages and for them to have a presence on the parish website.</li> <li>(c) That all safeguarding checks should be carried out. Any new member, even those coming from another parish has to be registered with the Archdiocese as an Immaculate Conception member. Pauline Bradshaw, our Safeguarding Coordinator, will be sent details of all current members to ensure checks have been made.</li> </ul> <p>Liz and Margaret confirmed that they are continuing to receive and deal with referrals and that parishioners are still supporting the conference financially either through the boxes or by standing order. Liz suggested they could reinstate information about the SSVP in the church porch.</p>

<b>9.</b>	<b>Synod Review</b>  It was agreed that we will re-visit the report on the outcome of the synod later in the year.
<b>8</b>	<b>Sacramental Update</b>  Frances provided an update on the numbers for each sacrament.  Eight school children were baptised in January. Reconciliation for 28 children took place on Saturday 8 March. The Archbishop will confirm 54 young people on Thursday 27 March. First communion will take place at 2 masses on 31 May. With 17 from St Blanes and 17 from St Mary's and the other schools. Some 13 people are enrolled for the RCIA. The biggest number we have had to date. Eight are due to be baptised at the Easter vigil with 2 being confirmed and 3 receiving first communion and confirmation.
<b>9</b>	<b>Safeguarding update</b>  Pauline reported that the annual return is due by the end of May. Standard data is collected across all parishes. Some found its completion quite onerous. It was important that people know things are being done properly and that safeguarding is not seen as a once-a-year thing but an everyday thing. It was noted that PVG legislation is changing with membership now lasting for only 5 years.
<b>10</b>	<b>Fabric and Finance</b>  Eight people have agreed to be part of the Fabric & Finance Team. The first meeting will take place on 31 March. A priority will be looking at a programme of works for each building. A member of that group will also serve on the PCT. Father Jim confirmed that our financial position was solid with £47,500 in the parish account, £35,000 in the renovation account and £50,000 in the investment account. It was noted that the ground maintenance contract is now up and running. This will save us £2,000 from the previous contractor and first impressions were very good.
<b>11</b>	<b>AOCB</b>  Father Jim provided details on an ecumenical event on 19 June (during refugee week) which we had been asked to host by Scottish Faiths Action for Refugees (SAFR). Maryhill Ruchill will also be involved. It is planned to have an event in the church celebrating refugee life and a buffet meal will be provided, in the hall, with "New Scots" making a meal from their own country. It was also hoped that the new Scots will be involved in the planning.
<b>12</b>	<b>Date of Next Meeting – Thursday 8 May at 7PM in the hall.</b>